

CALIFORNIA DEPARTMENT OF INSURANCE

Insurance Diversity Initiative  
300 Capitol Mall, Suite 1700 - Sacramento, CA 95814  
[www.insurance.ca.gov/diversity](http://www.insurance.ca.gov/diversity)



## Notice of Public Meeting: Insurance Diversity Task Force 1st Quarterly Meeting

**Date & Time:**

March 7, 2024  
10:00 a.m. – 12:00 p.m. PST

**Locations:**

California Department of Insurance

**Los Angeles (Headquarter Office):**

300 S. Spring Street, 9th Floor  
Los Angeles, CA 90013

**Oakland (Headquarter Office):**

1901 Harrison Street, 6th Floor  
Oakland, CA 94612

**Microsoft Teams Link for Public Participation:**

[Teams meeting link](#)

**Meeting ID:** 274 865 560 890

**Passcode:** nGXhiS

**Accessing the Meeting:**

This meeting will be held in a hybrid format in both of CDI's Los Angeles and Oakland offices and remotely via Microsoft (MS) Teams. Members of the Task Force and members of the public can attend in-person or remotely, as specified under the Bagley-Keene Open Meeting Act.

**RSVP for In-Person Attendees:**

For security and seating purposes, please RSVP via email to [diversity@insurance.ca.gov](mailto:diversity@insurance.ca.gov) if you'll be attending the meeting at any of the CDI Offices.

**Note for Remote Attendees:**

Registering for this meeting is voluntary, and all persons may attend the meeting regardless of whether a participant registers in advance of the meeting. Due to an anticipated high volume of participants, it is requested that you join the meeting no less than 5 minutes prior to the meeting start time via the link provided.

If any accommodations are needed, please contact the Insurance Diversity Initiative team at [diversity@insurance.ca.gov](mailto:diversity@insurance.ca.gov). Requests should be made as soon as possible but at least five business days prior to the scheduled meeting.

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## Meeting Agenda

- 10:00 a.m. I: Task Force Meeting Call to Order**  
*An Kim, Manager, Insurance Diversity Initiative - CDI*  
a) Roll Call  
b) Establishment of Quorum
- 10:03 a.m. II: Public Comment for Items Not on Agenda**  
*Mark Morales, Chair - Insurance Diversity Task Force*  
**NOTE:** The Task Force may not discuss or act on any matter raised during this public comment section, except to decide whether to place the matter on the agenda of a future meeting. (Government Code §11125, § 11125.7(a).)
- 10:05 a.m. III: Meeting Minutes Review & Approval**  
*Mark Morales, Chair – Insurance Diversity Task Force*  
Review and motion to approve minutes from 2023 4th Quarterly IDTF meeting
- 10:07 a.m. IV: Introductions**  
*Mark Morales, Insurance Diversity Task Force Chair*
- 10:10 a.m. V: Department Welcome Remarks**  
*Josephine Figueroa, Legislative Director & Deputy Commissioner of Policy & Legislation Branch – CDI*
- 10:18 a.m. VI: Policy & Legislation Updates**  
*Chandara Phanachone, Director, Insurance Diversity Initiative – CDI*  
*Uzma Rahman, Manager, Insurance Diversity Initiative – CDI*  
a) Assembly Bill 1140 Education Campaign Update – Persons with Disabilities Inclusion in California Insurance Code  
b) 2024 California Insurance Diversity Survey
- 10:35 a.m. VII: Task Force Administration & Elections Process**  
*Chandara Phanachone, Director, Insurance Diversity Initiative – CDI*  
a) Procedural Overview  
b) Action: Nominations for 2024-2025 Chair & Vice Chair Leadership
- 10:45 a.m. VIII: 2024-2025 Strategic Plan – Updates & Discussion**  
*Chandara Phanachone, Director, Insurance Diversity Initiative – CDI*  
*Uzma Rahman, Manager, Insurance Diversity Initiative – CDI*  
a) Framework for Strategic Planning  
b) Board Diversity – Strategic Goals  
c) Supplier Diversity – Strategic Goals

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- 11:30 a.m. IX: California Statewide Coalition on Diversity Initiatives – Updates**  
*An Kim, Manager, Insurance Diversity Initiative - CDI*  
a) 2024 California Supplier Diversity Symposium (March 14)  
i. Registration & Program Overview
- 11:40 a.m. X: Past/Upcoming Events & Announcements**  
*Mark Morales, Chair - Insurance Diversity Task Force*
- 11:50 a.m. XI: Future Meeting Agenda Items**  
Discussion of agenda topics for the next meeting and future IDTF meeting cadence.
- 11:55 a.m. XII: Public Comment**  
Public attendee open forum related to agenda items
- 12:00 p.m. XIII: Adjournment**

**Note: Action may be taken on any item listed on this agenda.**

**All times are estimated.**

**Notes:**

- The Insurance Diversity Task Force meetings operate under the requirements of the Bagley-Keene Open Meeting Act (Act) set forth in Government Code Section 11120-11132. The Act generally requires the Task Force to publicly notice meetings, prepare agendas, accept public testimony, and conduct sessions in public unless specifically authorized by the Act to meet in closed session. Agenda items may be taken out of order and action (voting) may be taken on any agenda item. Every effort will be made to address each agenda item as listed. However, the agenda order is tentative and subject to change without prior notice. The Task Force may take a break during the meeting.
- The Insurance Diversity Task Force conducts public meetings to ensure adequate opportunity for public participation. Time limitations on public comments are at the discretion of the Chair and must relate to agenda items. Materials reviewed during meetings are available for public review and comment on the Diversity Initiative's website at [www.insurance.ca.gov/diversity](http://www.insurance.ca.gov/diversity). Members of the public may also email [Diversity@insurance.ca.gov](mailto:Diversity@insurance.ca.gov) to request a copy of the materials.
- Requests for disability-related accommodations or modifications should be made to the Insurance Diversity Initiative at (916) 492-3477, or via email: [Diversity@insurance.ca.gov](mailto:Diversity@insurance.ca.gov) no later than five (5) business days prior to the day of the meeting.

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