

CALIFORNIA DEPARTMENT OF INSURANCE

Insurance Diversity Initiative
300 Capitol Mall, Suite 1700 - Sacramento, CA 95814
www.insurance.ca.gov/diversity



Notice of Public Meeting: Insurance Diversity Task Force 2nd Quarterly Meeting

Date & Time:

June 20, 2024
10:00 a.m. – 12:00 p.m. PDT

Locations:

California Department of Insurance (CDI)
CDI – Oakland (Headquarter Office)
1901 Harrison Street, 6th Floor
Oakland, CA 94612

Microsoft Teams Link for Public Participation:

[Teams meeting link](#)

Meeting ID: 288 952 150 067

Passcode: 2SQyN4

Accessing the Meeting:

This meeting will be held in a hybrid format at the CDI-Oakland HQ office and remotely via Microsoft (MS) Teams. Members of the Task Force and members of the public can attend in-person, as specified under the Bagley-Keene Open Meeting Act.

RSVP for In-Person Attendees:

For security and seating purposes, please RSVP via email to diversity@insurance.ca.gov if you'll be attending the meeting at the CDI Office(s).

Note for Remote Attendees:

Registering for this meeting is voluntary, and all persons may attend the meeting regardless of whether a participant registers in advance of the meeting. Due to an anticipated high volume of participants, it is requested that you join the meeting no less than 5 minutes prior to the meeting start time via the link provided.

If any accommodations are needed, please contact the Insurance Diversity Initiative team at diversity@insurance.ca.gov. Requests should be made as soon as possible but at least five business days prior to the scheduled meeting.

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**Meeting Agenda**

- 10:00 a.m. I: Task Force Meeting Call to Order**
An Kim, Manager, Insurance Diversity Initiative - CDI
a) Roll Call
b) Establishment of Quorum
- 10:03 a.m. II: Public Comment for Items Not on Agenda**
Mark Morales, Chair - Insurance Diversity Task Force
NOTE: The Task Force may not discuss or act on any matter raised during this public comment section, except to decide whether to place the matter on the agenda of a future meeting. (Government Code §11125, § 11125.7(a).)
- 10:05 a.m. III: Meeting Minutes Review & Approval**
Mark Morales, Chair – Insurance Diversity Task Force
Review and motion to approve minutes from 2024 1st Quarterly IDTF meeting
- 10:07 a.m. IV: Introductions**
Mark Morales, Insurance Diversity Task Force Chair
- 10:10 a.m. V: Department Welcome Remarks + Recognition of Service**
Josephine Figueroa, Legislative Director & Deputy Commissioner of Policy & Legislation Branch – CDI
a) Recognition of Appointed Task Force Members
b) 2024 California Diversity Awards
- 10:20 a.m. VI: Policy & Legislation Updates**
Claudia Milner, Assistant Chief Deputy Legislative Director – CDI
Chandara Phanachone, Director, Insurance Diversity Initiative – CDI
a) 2023-24 Legislative Updates
b) 2024 California Insurance Diversity Survey
- 10:40 a.m. VII: Task Force Administration & Elections Process**
Chandara Phanachone, Director, Insurance Diversity Initiative – CDI
a) Procedural Overview
b) Candidacy Statements
c) Action: Elections for 2024-2025 Chair & Vice Chair Leadership
- 10:45 a.m. VIII: 2024-2025 Strategic Plan – Updates & Discussion**
Chandara Phanachone, Director, Insurance Diversity Initiative – CDI
An Kim, Manager, Insurance Diversity Initiative – CDI
a) Framework for Strategic Planning
b) Board Diversity – Strategic Goals
c) Supplier Diversity – Strategic Goals

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- 11:30 a.m. IX: California Statewide Coalition on Diversity Initiatives – Updates**
An Kim, Manager, Insurance Diversity Initiative - CDI
a) Recap of 2024 California Supplier Diversity Symposium (March 14) and Planning for 2025
- 11:40 a.m. X: Past/Upcoming Events & Announcements**
Mark Morales, Chair - Insurance Diversity Task Force
- 11:50 a.m. XI: Future Meeting Agenda Items**
Discussion of agenda topics for the next meeting and future IDTF meeting cadence.
- 11:55 a.m. XII: Public Comment**
Public attendee open forum related to agenda items
- 12:00 p.m. XIII: Adjournment**

Note: Action may be taken on any item listed on this agenda.

All times are estimated.

Notes:

- The Insurance Diversity Task Force meetings operate under the requirements of the Bagley-Keene Open Meeting Act (Act) set forth in Government Code Section 11120-11132. The Act generally requires the Task Force to publicly notice meetings, prepare agendas, accept public testimony, and conduct sessions in public unless specifically authorized by the Act to meet in closed session. Agenda items may be taken out of order and action (voting) may be taken on any agenda item. Every effort will be made to address each agenda item as listed. However, the agenda order is tentative and subject to change without prior notice. The Task Force may take a break during the meeting.
- The Insurance Diversity Task Force conducts public meetings to ensure adequate opportunity for public participation. Time limitations on public comments are at the discretion of the Chair and must relate to agenda items. Materials reviewed during meetings are available for public review and comment on the Diversity Initiative's website at www.insurance.ca.gov/diversity. Members of the public may also email Diversity@insurance.ca.gov to request a copy of the materials.
- Requests for disability-related accommodations or modifications should be made to the Insurance Diversity Initiative at (916) 492-3145, or via email: Diversity@insurance.ca.gov no later than five (5) business days prior to the day of the meeting.

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